

Admissions Procedures and Checklist

□ School Visit

The best way to learn more about JCDSRI is to visit our school in person. Parents are encouraged to schedule a tour with the Admissions Office to become familiar with our program, meet our teachers and experience the warmth of our school community. Tours are scheduled throughout the year, but we highly recommend that you visit us in the fall.

□ Application Part I - General Family Information Form with Application Fee

This form should be completed and returned to the Admissions Office accompanied by a \$50 application fee.

□ Application Part II - Short Answer

This form is an important part of the application, as it allows us to get to know your child better.

□ Student Evaluation (AISNE)

A completed evaluation form is required from your child's current teacher, and it should be sent directly to the JCDSRI Admissions Office. You may want to provide your child's teacher with a stamped and addressed envelope.

□ Records Release & Permission Form

Please submit a signed copy of the Records Release & Permission Form to JCDSRI. Upon receipt of this form, we will request official transcripts and records from your child's current school.

□ Financial Aid

If you are planning to apply for Financial Aid, you must complete an online application and submit all supplementary materials described on the Tuition Aid form. Your award cannot be considered until all supplementary materials are received. Online applications can be found at <https://www.factstuitionaid.com/facts/gaapp>. Families who complete their Financial Aid application by February 15th will receive their award letter in early March.

□ Screening

Every applicant is invited to attend a school visit or screening. For applicants to Pre-K and kindergarten, the screening is in the form of a group play date. This is a fun, activity-filled morning during which our teachers are able to get to know your child. Screening play-dates take place in early February. Applicants to grades 1 and up visit the classroom of their current grade level for a full morning, which will be scheduled at a mutually convenient time.

All application forms must be received by Friday, February 19, 2016. Applications will not be reviewed by the Admissions Committee until all materials have been received. Late applicants should apply as soon as possible and will be reviewed on a space-available basis.